

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Monthly Report for April 1982

FRC

Chief, Human Resources Management  
Division, OC

EXTENSION

NO.

OCHRM M82-221

DATE

07 MAY 1982

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

D/CO

10 MAY 1982

10 MAY 1982

2.

DD/CO

10 MAY 1982

10 MAY 1982

3.

EXA

10 MAY 1982

11 MAY 1982

4.

OC-P&amp;B

11 MAY 1982

13 MAY 1982

5.

OC-IMS

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OCHRM M82-221

07 MAY 1982

MEMORANDUM FOR: Director of Communications

25X1 FROM:

Chief, Human Resources Management  
Division, OC25X1 SUBJECT: Monthly Report for April 1982 

1. During the month of April, Panel N had three EODs and one resignation, leaving the Panel one over-strength. Panel D had eight EODs, two transfers out, five other losses and one retirement, leaving the Panel eight under-strength.

2. Panel D FY-82 underlaps through 23 April 1982 totalled 33 person-years; Panel N totalled 15.6 person-years.

3. Representatives from OC-HRMD and OP-PMCD met on 8 April to informally discuss the results of PMCD's recent review of OC's ad-hoc requirements. A preliminary survey report of PMCD's determinations was received on 14 April. HRMD provided appropriate division managers with copies of PMCD's findings, which resulted in the following actions: 50 position upgrades, 17 unapproved requests for upgrade, approval for 8 new requirements (all except one approved at requested grade level).

4. An applicant processing recordskeeping computer program was accessed by PAB. The program, developed by DDI, was modified to fit OC's needs. Additional testing is necessary to insure the program is functional for OC.

5. In the domestic area, there are presently 44 vacant Panel D positions and 9 vacant Panel N positions.

6. Arrangements continue for WANG/CRAFT training at  for 17 May - 4 June 1982. Ten personnel will be trained by a cleared Wang instructor from Wang Laboratories, Inc., Lowell, Mass.

7. Twelve Panel D and four Panel N personnel provided a total of 320 workdays of OSG TDY assistance to fourteen locations.

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WARNING NOTICE  
INTELLIGENCE SOURCES  
AND METHODS INVOLVED

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25X1 SUBJECT: Monthly Report for April 1982

25X1 8. On 6 April,  returned from a six-month  
25X1 leave of absence and resumed her position as Chief, CTB.   
25X1

Distribution:

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1 - OC-ED

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25X1 1 -   
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